

E-Safety agreement

Dear Parent/Carer

At Trinity we take the safety of the pupils both in and out of school very seriously. Due to the increased prominence of technology and the access children now have to it means that they also need to understand the risks of using such technology. Within school all children are taught about how to stay safe online and how to report incidents. In KS1 this focuses on the usage of computers, making sure that they make sure they are supervised and know how to ask for help if they need it. We also teach them about proper care of computers and why we need to be careful.

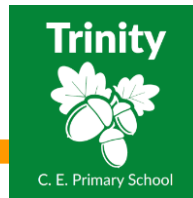
In KS2 we develop this further building on the foundation of what they have learned in KS1. The children learn about the information they should and should not share, how to be safe online and how to report issues and how they use a computer themselves and their interactions with others using technology.

It is particularly important that the children understand how to be safe and responsible with the technology around them which is why attached to this letter is our acceptable use policies for KS1 and KS2, plus for yourselves as parents and carers, based on the Northampton County Council guidelines. By working together in our school community we can ensure all children are aware of both the benefits and the risks of technology and how we can access these benefits safely.

Please could you read through the attached forms with your child to make sure they understand what it means and return the signed forms to school at your earliest convenience?

Any further questions please feel free to ask.

J Marshall
Year 3 Teacher & ICT Leader



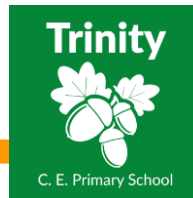
Acceptable use policy agreement – parent

- I have discussed the school acceptable use policy with my child and confirm that he/she has understood what the rules mean.
- I understand that the school will use appropriate filtering and ensure appropriate supervision when using the internet, email or other online tools.
- It is the responsibility of parent, carers or guardians to monitor their son's/daughters activities on social media, Youtube, gaming and internet use in general.
- Parents must not use profanity or engage in any abusive, threatening or bullying behaviour.
- Under no circumstances should negative comments be made about students, staff or other parents through Social Media by students or parents. Parents and carers are encouraged to comment or post appropriately about the school or organisation. In the event of any offensive or inappropriate comments being made, the school will ask the parent/carer to remove the post or tweet and invite them to discuss the issues in person.
- I will never post photographs of other pupils without securing permission from their parents/guardians first.
- Parents are not to "friend" staff working at the school.
- If parents or carers have access to a school or organisations learning platform where posting or commenting is enabled, parents or carers will be informed about acceptable use.
- I understand that my child's safe use of the internet and online technologies outside of school is my responsibility.

Print Name:

Signed:

Date:



Acceptable use policy agreement – pupil (KS1)

This is how we stay safe when we use computers and the internet:

- I will ask an adult if I want to use the computer
- I will only use activities that an adult says are ok
- I will take care of the computer and other equipment
- I will ask for help from an adult if I not sure what to do or I think I have done something wrong.
- I will tell an adult if I see something that upsets me on the careen
- I know that if I break the rules I might not be able to use a computer
- **I understand these computer rules and will do my best to keep to them**

Print Name:

Signed:

Date:



Acceptable use policy agreement - pupil (KS2)

This is how we stay safe when we use computers and the internet:

I understand that while I am a member of (insert school or organisation here) I must use technology in a responsible way.

For my own personal safety:

- I understand that my use of technology (especially when I use the internet) will, wherever possible be supervised and monitored.
- I understand that my use of the internet will be monitored
- I will keep my password safe and will not use anyone else's (even with their permission).
- I will keep my personal information safe as well as that of others.
- I will tell a trusted adult if anything makes me feel uncomfortable or upset when I see it online.

For the safety of others:

- I will not interfere with the way that others use their technology.
- I will be polite and responsible when I communicate with others
- I will not share images of anyone without their permission.

For the safety of the school or organisation:

- I will not try to access anything illegal
- I will not download anything that I do not have the right to use
- I will only use my personal ICT kit if I have permission and then I will use it within the agreed rules.

- I will not deliberately bypass any systems designed to keep the school or organisation safe (such as filtering).
- I will tell a responsible adult if I damage or there are any faults with technology, however this may have happened.
- I will not attempt to install programmes on ICT devices belonging to the school or organisation unless I have permission.
- I will only use social networking, Youtube, gaming and chat through sites the school or organisation allows.
- I will be aware of "stranger danger", when I am communicating on-line.
- **I understand that I am responsible for my actions and the consequences. I have read and understood the above and agree to follow these guidelines.**

Print Name:

Year Group:

Signed:

Date: